

THE CHINESE UNIVERSITY OF HONG KONG

APPEAL FORM

Please note that appeals will only be considered on one or more of the following grounds:

- a. there is an allegation of procedural impropriety against the Responsible Authority/grievance panel (Panel) in the formal complaint procedure, i.e. the complaint has not been considered by the Responsible Authority/Panel according to the *Procedures for Dealing with Student Complaints*; and/or
- b. new evidence has become available which was not, and which could not reasonably have been, made available at the preceding stages.

This appeal form should reach the Responsible Authority, with a copy to the Registrar, within 10 working days of being notified of the decision of the Panel.

Name:	
Student ID number:	
Degree:	
Major / Programme:	
Year of Attendance:	
Contact number:	
Email:	
When were you informed of the outcome of your formal complaint under Stage 1?	
What is the decision against which you are appealing and what outcome are you seeking?	

Declaration of Student

I request that this appeal be considered under the University's *Procedures for Dealing with Student Complaints*. I confirm that the information given on this form and in the supporting documents (if any) is true to the best of my knowledge and belief.

Signature:		Date:	
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Please set out clearly the reasons of your appeal.

List of new documentary evidence (if any) which was not, and which could not reasonably have been, made available at the preceding stages. Please attach the documentary evidence.